SECRET *ER-5-6278* Approved For Release 2001/04/02 : CIA-RDP78-035684000900130026-0

DUN 9 1064

MEMORANDUM FOR: Deputy Director (Administration)

SUBJECT:

Transfer of Position, Contact Division, Office of

Operations

25X1A6a

1. Subject request (Tab A) concerns deletion of an Intelligence Officer, Position No. K246.01-9, from terms 25X1A6a and addition of same terms 25X1A6a

2. The Assistant Director for Personnel indicates (Tab B) that classification of the proposed position is approved.

- 3. The Chief, Budget Division, indicates (Tab C) that no additional funds will be required for personal services as a result of this position transfer and financing will be effected with funds available in 1954 and 1955 budgets.
 - 4. Contact Division T/O will not be increased by this transfer.
 - 5. Approval is recommended.

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Chief, Management Staff

ATTACHMENTS:

Tab A - Proposal

Tab B - Concurrence of AD/P

Tab C - Concurrence of Budget Div.

APPROVED:

DISTRIBUTION:

Date:

Deputy Director
(Administration)

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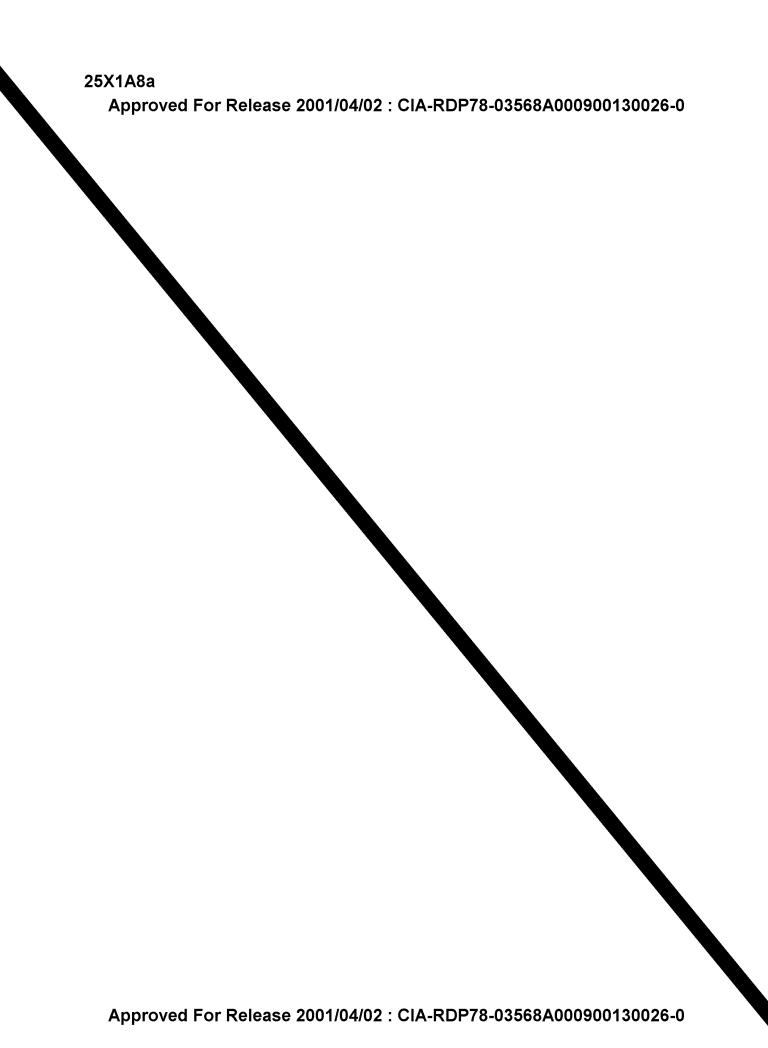
25X1A

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1 - Asst. to the DD/I (Admin.)

1 - MS Comeback SECRET

TAB



TAB



MAY 28 1954

MEMORANDUM TO: Chief, Management Staff

SUBJECT

: Request for Change in the Table of Organization of Contact Division, Office of Operations

REFERENCE

: Memorandum dated 19 May 1954 to Chief, Management Staff from Deputy Assistant Director for Operations, subject as above

The request for the transfer of an Intelligence

Officer, GS-9 position, from the

Contact Office

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25X1A6a to the

has been reviewed. Based on

the proposed work assignments, this Office approves the classification of the proposed position.

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Harrison G./Réynolds
Assistant Director for Personnel

Enclosure
Memorandum as referenced

TAB

SECRET
Approved For Release 2001/04/02: CIA-RDP78-03568A00090643602660
Office Memorandum • UNITED STATES GOVERNMENT

To : Chief, Management Staff

DATE: 27 May 1954

FROM : Chief, Budget Division

SUBJECT: Request for change in the Table of

Organization of the Contact Division,

Office of Operations

1. The subject requests the addition of one GS-9 Intelligence Officer slot to the table of organization of the Contact

25X1A6a an offsetting decrease in the T/O of the management of the by the transfer of Position No. K 246.01, GS-9, Intelligence Officer.

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- 2. No additional funds for personal services will be required, as a result of this position transfer, provided the present position ceiling of the Contact Division is not increased.
- 3. If the request is approved, financing will be effected with vouchered funds which are available in the 1954 and the 1955 budgets.

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